



ALASKA BIBLE INSTITUTE

JOB DESCRIPTION

Position: Executive Chef

Job Type: Full-time

Ministry: Alaska Bible Institute (ABI) is a Christian non-profit working to educate believers in the *Word of God*. We are passionate about students growing towards Christ through three main areas: Biblical Teaching, Loving Community, & Discipleship. We offer a two-year Biblical studies program with classes covering each book of the Bible as well as training them to study scripture on their own.

Mission Statement: Training and equipping Christians for Life and Ministry.

Role Summary: Works to organize and oversee the kitchen facility, staff, and operations. This position develops a loving and serving atmosphere for the community.

Duties / Responsibilities:

- Become a part of a larger team with a common goal of glorifying Christ.
- Commit to developing a loving community for students and staff to pursue Christ.
- Engage in discipleship with a student/s.
- Provides meals to students during designated meal times.
- Manage food inventory and storage.
- Handle all purchasing and preparation items in a manner that fits within the given budget.
- Provide clear and detailed budget reports on a monthly basis.
- Fulfill kitchen responsibilities for annual events and work teams.
- Provide appropriate training and management for all kitchen staff and volunteers.

Qualifications:

- Applicants must be a born again believer in Jesus Christ with a strong sense of integrity, moral values, and be committed to the Great Commission.
- Must affirm the basic doctrinal statements of ABI.
- Must be eligible and able to obtain state regulatory licensure for kitchen management.
- Must have the ability to plan, organize, and prepare quality meals for large groups of people.
- Must have experience in operating a commercial kitchen.
- Must have the ability to communicate effectively in English, both in spoken and written form.
- Exemplary planning, time management skills, and a demonstrated ability to multitask.
- Must be able to work diligently both independently and in team settings.

Compensation:

As a Christian non-profit all of our staff are support raised missionaries, requiring each member to develop and maintain a committed group of individuals and churches to partner in prayer and financial support.

To apply or find out more about this position you can contact us using the information below or visit our website at www.AlaskaBible.org/jobs or email Hello@AlaskaBible.org.